

COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Caleb Kostreva
2. a. Name of Accompanying Relative: _____ **OR** None
b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: October 7, 2023 Return: October 14, 2023
b. Dates at Personal Expense, if any: _____ **OR** None
4. Departure City: Washington, D.C. Destination: Shanghai and Beijing, China Return City: Washington, D.C.
5. Sponsor(s), Who Paid for the Trip: American Foreign Policy Council; Sarah Scaife Foundation
6. Describe Meetings and Events Attended: Meetings with various Chinese government agencies, academics, and businesses and business groups.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: _____

Date: 26OCT2023

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Rep. Cory Mills

Date: 26OCT2023

Signature of Supervising Member: _____

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated in the trip within 10 days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House Rules and the Committee's Travel Regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid or provided in-kind support for the trip: _____
and the Sarah Scaife Foundation.

2. Travel Destination(s): _____

3. Date of Departure: _____ Date of Return: _____

4. Name(s) of Traveler(s): _____

Note: You may list more than one traveler on a form only if **all** information is **identical** for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler				
Accompanying Family Member				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment.
Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  _____ Date: _____

Name: _____ Title: _____

Organization: _____

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: _____

Telephone: _____ Email: _____

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Caleb Kostreva
2. Sponsor(s) who will be paying or providing in-kind support for the trip: American Foreign Policy Council, Sarah Scaife Foundation
3. City and State **OR** Foreign Country of Travel: Shanghai, China and Beijing, China
4. a. Date of Departure: October 7, 2023 Date of Return: October 14, 2023
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**
 - (1) Name of Accompanying Family Member: _____
 - (2) Relationship to Traveler: Spouse Child Other (specify): _____
 - (3) Yes No Accompanying Family Member is at least 18 years of age?
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes, and you are requesting lodging for two nights, explain why the second night is warranted:**

7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitation, invitee list, and any other attachments and Additional Sponsor Forms.
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
As the Legislative Director for Rep. Mills, I am responsible for advising the member on foreign policy issues. This trip will include engagements through meetings and candid discussions with Chinese officials and scholars on a range of bilateral issues to provide a more comprehensive understanding of the political, economic, and security situation in and around China and lead to better informed U.S. policy decisions, which is relevant and beneficial to my role and responsibilities.
9. **Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member: _____

Date: September 6, 2023

COMMITTEE ON ETHICS

ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. **Provide a copy of your completed form to the primary sponsor of the trip.**

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Name of Primary Trip Sponsor for this trip: American Foreign Policy Council
2. Name of your organization: Sarah Scaife Foundation Incorporated
3. Yes No Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes No Does your organization receive funding from any foreign government or multinational organization?
5. *Check one.* I certify that my organization:
 - a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
 - b. Has had a direct role in the organizing, planning, or conducting of a trip to
Destination: _____ on Date: _____
that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
 - c. Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. *Check only one:*
 - a. My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. I certify by my signature that
 - a. I read and understand the Committee's Travel Regulations;
 - b. I am not a registered federal lobbyist or registered foreign agent;
 - c. I am an officer of this organization and am duly authorized to sign this form; and
 - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Michael W. Gleba Date: 09/01/2023
Name: Michael W. Gleba Title: Chairman/CEO

Organization: Sarah Scaife Foundation Incorporated
Address: One Oxford Centre, Suite 3900, 301 Grant Street, Pittsburgh, PA 15219-6402
Telephone: 412-392-2911 Email: mwg@scaife.com

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee's website (ethics.house.gov) provides detailed instructions for filling out the form. The Committee will notify the House invitees directly of its decision and will not notify the trip sponsors.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips. Signatures must comply with section 104(bb) of the Travel Regulations.

1. Sponsor who will be paying for the trip: _____

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. **Check only one.** I represent that:

a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip; **OR**

b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds; **OR**

c. The primary trip sponsor has accepted funds, services, or in-kind assistance from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): _____

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of Departure: _____ Date of Return: _____

7. a. City of departure: _____

b. Destination(s): _____

c. City of return: _____

8. **Check only one.** I represent that

a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965; **OR**

b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent; **OR**

c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following.**
- a. I checked 8(a) or (b) above; **OR**
 - b. I checked 8(c) above but am not offering any lodging; **OR**
 - c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
 - d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted. _____
-

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following.**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify the statement is true by clicking the box; OR*
 - b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:

13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
 - b. Class of travel: Coach Business First Charter Other (specify: _____)
 - c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
- _____
- _____

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box.*

15. **Check only one.** I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
 - b. The trip involves events that are arranged specifically *with regard* to congressional participation. If "b" is checked:
 - 1) Detail the cost *per day* of meals (approximate cost may be provided): _____
 - 2) Provide the reason for selecting the location of the event or trip: _____
- _____

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee			
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

19. **Check only one:**

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. **I certify by my signature that**

- a. **I read and understand the Committee's Travel Regulations;**
- b. **I am not a registered federal lobbyist or registered foreign agent; and**
- c. **The information on this form is true, complete, and correct to the best of my knowledge.**

Signature: Richard M. Johnson Date: _____
 Name: _____ Title: _____
 Organization: _____
 Address: _____
 Email: _____ Telephone: _____

If there are questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or travel.requests@mail.house.gov.

Michael Guest, Mississippi
Chairman
Susan Wild, Pennsylvania
Ranking Member

David P. Joyce, Ohio
John H. Rutherford, Florida
Andrew R. Garbarino, New York
Michelle Fischbach, Minnesota

Veronica Escobar, Texas
Mark DeSaulnier, California
Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Keelie Broom
Counsel to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

October 3, 2023

Mr. Caleb Kostreva
Office of the Honorable Cory Mills
1237 Longworth House Office Building
Washington, DC 20515

Dear Mr. Kostreva:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to China,¹ scheduled for October 7 to 14, 2023, sponsored by American Foreign Policy Council, and Sarah Scaife Foundation Incorporated.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$480] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

¹ Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Handwritten signature of Michael Guest in blue ink.

Michael Guest
Chairman

Handwritten signature of Susan Wild in blue ink.

Susan Wild
Ranking Member

MG/SW:rp



AMERICAN FOREIGN POLICY COUNCIL

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HON. MANISHA SINGH
HON. DOV ZAKHEIM

September 5, 2023

PRIMARY TRIP SPONSOR FORM

4. Provide names and titles of **ALL** House Members and employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):

Mr. Justin Rhee
Professional Staff Member
U.S. House Natural Resources Committee

Justin was selected to join the delegation because his portfolio on the committee covers Pacific island nations, who are on the front lines of Beijing's expansion and malign influence.

Mr. Caleb Kostreva
Legislative Director
U.S. Representative Cory Mills (R-FL, 7)

Caleb was invited on this delegation because of his longstanding expertise on China policy, as well as to help support his boss' membership on the House Armed Services and Foreign Affairs committee.

Ms. Joeun Kim
Legislative Assistant
U.S. Representative Jennifer T. Wexton (D-VA, 10)

Joeun was selected to join the delegation to support her boss' work on the Congressional Executive Commission on China.



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GOV. TOM RIDGE
DR. WILLIAM SCHNEIDER, JR.
HON. MANISHA SINGH
HON. DOV ZAKHEIM

September 5, 2023

PRIMARY TRIP SPONSOR FORM

12. For **each** sponsor required to submit a sponsor form, describe the sponsors interest in the subject matter of the trip, and its role in organizing and/or conducting the trip:

Founded in 1982, the American Foreign Policy Council (AFPC) is a 501 (c)(3) nonprofit organization dedicated to bringing information to those who make or influence the foreign policy of the United States. For the last 25 years AFPC has fostered and organized exchanges with Chinese officials to help educate U.S. policymakers on issues that affect Sino-U.S. relations. The Sarah Scaife Foundation's Grant program is primarily directed toward public policy programs that address major domestic and international issues. AFPC has an interest in bringing Congressional staff whose legislative portfolio includes some combination of China related policies on trade, economics, commerce, and military due to the relevant discussions on the trip. Previous delegation leaders of AFPC organized China trips have included former Chairman of the U.S. Joint Chiefs of Staff, Gen. Richard Myers; former secretary of Homeland security and Governor, Tom Ridge; and former U.S. Speaker of the House, Newt Gingrich.

AFPC is the sole sponsor and will organize all aspects of the delegation including the selection of the delegates, organizing transportation, coordinating meetings and lodging in China, and providing funding for the Congressional staffers. The Sarah Scaife Foundation gave a grant to the AFPC China program with no funding requirements that the funds be used for this trip and has not directly or indirectly earmarked funding for this trip. Additionally, the foundation played no role in organizing any aspect of the trip. AFPC will use funds from general support to cover the cost of the U.S. House of Representative's staff delegation member.



AMERICAN FOREIGN
POLICY COUNCIL

AFPC DELEGATION MEMBERS – CHINA OCTOBER 2023

**Delegation Leader*

Dr. Joshua Eisenman*

Senior Fellow in China Studies

American Foreign Policy Council (AFPC)

Mr. Richard Harrison

Vice President of Operations

American Foreign Policy Council (AFPC)

Mr. Justin Rhee

Professional Staff Member

U.S. House Natural Resources Committee

Ms. Rebecca Gansca

National Security Advisor

U.S. Senator Mazie Hirono (D-HI)

Mr. Adam Kozloski

Foreign Policy Legislative Assistant

U.S. Senator Joni K. Ernst (R-IA)

Mr. Caleb Kostreva

Legislative Director

U.S. Representative Cory Mills (R-FL, 7)

Ms. Joeun Kim

Legislative Assistant

U.S. Representative Jennifer T. Wexton (D-VA, 10)

Ms. Rehna Sheth

Research Fellow and Program Officer

American Foreign Policy Council (AFPC)



AMERICAN FOREIGN POLICY COUNCIL

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MR. HERMAN PIRCHNER, JR.
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MR. ILAN BERMAN
SENIOR VICE PRESIDENT
MR. RICHARD M. HARRISON
VICE PRESIDENT OF OPERATIONS

August 10, 2023

Mr. Caleb Kostreva
Legislative Director
U.S. Representative Cory Mills (R-FL, 7)

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MR. HERMAN PIRCHNER, JR.

Dear Mr. Kostreva,

I'm writing to invite you to participate in the 6th annual American Foreign Policy Council (AFPC) delegation to China for leading policy experts.

The eight-person delegation will engage in a series of meetings and candid discussions with Chinese officials and scholars on a wide range of bilateral strategic and national security issues. The delegation will depart the U.S. on a **Saturday, October 7 and return on Saturday, October 14. Normal food, transportation and lodging expenses will be covered.** The main meetings will be held in Beijing, but we will also spend time in a Shanghai and meet with officials there. The composition of our delegation will be a mix of Congressional staffers, representatives from think tanks/members of FFDRCs, and individuals in the private sector.

AFPC CHINA DELEGATIONS

AFPC has been organizing annual, senior-level delegations to China for over a quarter century. Within the last decade delegations have included a former Chairman of the Joint Chiefs of Staff, a former National Security Advisor, five former Under Secretaries of State and Defense. This mid-career level trip is a relatively new initiative, focused on promoting exchanges between rising policy experts from both countries, will provide us an opportunity to interact with officials in the Chinese government, the Party, the think-tank community, academia, and possibly the military. Previous mid-career delegations have been led by [Brian Harding](#), [Manisha Singh](#), [Daniel Hartnett](#)/[Jeff Smith](#), [Lyle Morris](#), and [Ilan Berman](#).

ABOUT AFPC

Founded in 1982, AFPC (www.afpc.org) is a 501(c)(3) non-profit organization dedicated to bringing information to those who make or influence the foreign policy of the United States and to assisting world leaders with building democracies and market economies. **AFPC has never taken, and will never accept foreign funding.**

I would love to discuss the trip in detail with you and answer any questions you may have. Feel free to contact me via email at harrison@afpc.org or phone at 610-256-0634 for any further inquiries and thank you for your consideration.

Sincerely,

Richard M. Harrison
Vice President of Operations
Director of Defense Technology Programs

AFPC Staff-Level Delegation Program

(October 7th-October 14th, 2023)

Representatives from the U.S. policymaking and think tank community will travel on a delegation to China. The eight-person delegation will engage in a series of meetings and candid discussions with Chinese officials and scholars on a wide range of bilateral strategic and national security issues. Meeting topics include, but are not limited to the following:

- U.S.-China Bilateral Relations
- China and the Global South and Belt and Road Initiative
- Trade Relations (both in Beijing and in the province)
- Flashpoint military issues in the region – North Korea, Taiwan, South China Sea
- Implications from Russian war in Ukraine

This mid-career level trip is focused on promoting exchanges between rising policy experts from both countries. It will provide U.S. delegates an opportunity to interact with officials in the Chinese government, the Communist Party, the think-tank community, academia, and the military to discuss the meeting topics listed above. Collectively, the meetings will provide a more comprehensive understanding of the political, economic, and security situation in and around China and lead to better informed US policy decisions. There will be no media presence on the delegation or during the meetings. Each meeting will be a closed format with representatives from the Chinese side on one side of the table and members of the U.S. delegation on the other, there are no public forums.

October 7, Saturday	
8:45–11:30	AFPC delegation departs Dulles, VA on United UA 700 from IAD to SFO
12:55	Delegation travels on United UA 857 from SFO
October 8, Sunday	
17:45+1 day	Arrives in Shanghai at PVG
October 9, Monday	
07:00 – 08:00	Breakfast and discussion with International Department of the Central Committee of the Communist Party of China (IDCPC) and local officials, and AFPC staff on the plan of the visit, brief introduction of role and responsibility of IDCPC, and Monday's

	portion of the Shanghai meeting schedule.
09:30 – 10:30	Meeting with leaders from American Chamber of Commerce (Am-Cham).
12:00 – 13:00	Lunch
15:00 – 17:00	Discussion with scholars from the Shanghai Institutes for International Studies on U.S.-China cooperation and regional hotspot issues.
18:30 – 20:30	Dinner and briefing with senior official from Foreign Affairs Office of CPC Shanghai Committee on economic and social development of Shanghai, and U.S.-China cooperation at the local level.
October 10, Tuesday	
07:00 – 08:00	Breakfast and discussion with local Shanghai foreign affairs office officials and AFPC staff on Tuesday’s portion of the Shanghai meeting schedule.
09:00 – 11:00	Meetings with instructors at the China Executive Leadership Academy in Pudong for a briefing and discussion on China’s domestic cadre training programs.
12:00 – 13:00	Lunch local Shanghai foreign affairs office officials.
15:00 – 17:00	Seminar with scholars from Fudan University on U.S.-China bilateral relations.
18:00 – 20:00	Dinner and discussion with IDCPC, local Shanghai foreign affairs office officials, and AFPC staff on the preliminary findings from the Shanghai schedule.
October 11, Wednesday	
07:00 – 08:00	Breakfast and discussion with IDCPC and AFPC staff on Wednesday’s portion of the Beijing meeting schedule.
09:00 – 13:27	Travels to Beijing by high-speed train G8, and briefing by IDCPC officials on CPC’s relation with foreign political parties and U.S.-China political party exchanges.
15:30 – 17:30	Meeting and exchange with scholars from the Academy of Macroeconomic Research (AMR) within the National

	Development and Reform Commission on China's reform, recent economic development, and Belt and Road Initiative.
18:00 – 20:00	Dinner meeting with U.S. Embassy officials from the political, economic, and defense sections for a country team briefing and to discuss preliminary findings from delegation meetings and on the Embassy's perceptions of China.
October 12, Thursday	
07:00 – 08:00	Breakfast and discussion with IDCPC and AFPC staff on Thursday's portion of the Beijing meeting schedule.
09:00 – 10:30	Meeting with officials from Bureau of North American, Oceanian and Nordic Affairs, IDCPC on U.S. party politics and perception of China in the U.S.
10:30 – 11:30	Meeting with Mr. Guo Yezhou, Vice Minister, IDCPC on U.S.-China bilateral relations.
11:30 – 13:00	Lunch meeting with Mr. Zhou Rongguo, Director-General of North American, Oceanian and Nordic Affairs, IDCPC, on the American perspective on China and U.S. foreign policy.
14:30 – 15:30	Meetings with officials from the Ministry of Commerce on U.S.-China economic and trade relations.
16:00 – 17:00	Meeting with officials from the Ministry of Public Security on U.S.-China cooperation in drug control.
October 13, Friday	
07:00 – 08:00	Breakfast and discussion with IDCPC and AFPC staff on Friday's portion of the Beijing meeting schedule.
09:00 – 10:00	Meeting with officials from the Committee of Foreign Affairs, National People's Congress on U.S.-China bilateral relations and exchanges between the parliaments.
10:30 – 11:30	Meeting with officials from the Ministry of Foreign Affairs on U.S.-China bilateral relations and China's views on U.S.
12:00 – 13:00	Lunch discussions with IDCPC officials will focus on general U.S.-China relations and opportunities for future activities and cooperation

15:00 – 17:00	Meeting with experts from the National Defense University on U.S.-China military relations.
18:00 – 20:00	Dinner and discussion with members of the Bureau for North American and Nordic Affairs, IDCPC and AFPC staff on the findings from the visit.
October 14, Saturday	
Delegation departs for the U.S.	
0:10	AFPC delegation departs on Turkish Airline TK 89 to IST
05:25	Arrives in IST
08:15 – 12:10	Travels on Turkish Airline TK 187 from IST to IAD

AFPC Staff-Level Delegation Program

(October 7th-October 14th, 2023)

Representatives from the U.S. policymaking and think tank community traveled on a delegation to China. The eight-person delegation engaged in a series of meetings and candid discussions with Chinese officials and scholars on a wide range of bilateral strategic and national security issues. Meeting topics included, but were not limited to the following:

- U.S.-China Bilateral Relations
- China and the Global South and Belt and Road Initiative
- Trade Relations (both in Beijing and in the province)
- Flashpoint military issues in the region – North Korea, Taiwan, South China Sea
- Implications from Russian war in Ukraine

This mid-career level trip is focused on promoting exchanges between rising policy experts from both countries. It provided U.S. delegates an opportunity to interact with officials in the Chinese government, the Communist Party, the think-tank community, academia, and the military to discuss the meeting topics listed above. Collectively, the meetings provided a more comprehensive understanding of the political, economic, and security situation in and around China and should lead to better informed US policy decisions. There was no media presence on the delegation or during the meetings. Each meeting was a closed format with representatives from the Chinese side on one side of the table and members of the U.S. delegation on the other, there were no public forums.

***Note: AFPC Delegation member Jooeun Kim departed on October 5 (UA 803) en route to Japan ahead of the rest of the delegation members for personal travel. She arrived on October 8 in Shanghai (via flight CZ 8310) at 15:55 slightly ahead of the delegation.*

October 7, Saturday	
08:45 – 11:30	AFPC delegation departs Dulles, VA on United UA 700 from IAD to SFO
12:55	Delegation travels on United UA 857 from SFO
October 8, Sunday	
17:45	Arrives in Shanghai at PVG
October 9, Monday	
07:45 – 08:45	Breakfast and discussion with International Department of the

	Central Committee of the Communist Party of China (IDCPC) and local officials, and AFPC staff on the plan of the visit, brief introduction of role and responsibility of IDCPC, and Monday's portion of the Shanghai meeting schedule.
08:45 – 09:00	Transportation to next meeting
09:00 – 10:00	Meeting with Ms. Veomayoury (Titi) Baccam, Director of Government Relations at the American Chamber of Commerce (AMCHAM) Shanghai and Mr. Cameron Johnson, Partner at Tidalwave Solutions to discuss the business climate in China and challenges facing U.S. companies.
10:00 – 10:15	Transportation to next meeting
10:15 – 11:45	Meeting with Mr. Zheng Jinzhou, Vice President of the China Executive Leadership Academy (CELAP) in Pudong for a briefing and discussion on China's domestic/international cadre training programs.
11:45 – 12:00	Transportation to next meeting
12:00 – 13:30	Lunch with officials from the local Shanghai Foreign Affairs Office
13:30 – 14:30	Break and transportation to next meeting
14:30 – 16:00	Meeting and tour with Mr. Murray King, Vice President of Public Affairs and Communications at Shanghai Disney Resort. Discussions centered on challenges facing joint ventures between U.S. companies and Chinese partners.
16:00 – 18:00	Break and transportation to next meeting
18:00 – 19:00	Dinner and discussion with IDCPC, local Shanghai foreign affairs office officials, and AFPC staff on the preliminary findings from the Shanghai schedule.
October 10, Tuesday	
07:30 – 08:30	Breakfast and discussion with AFPC staff on Tuesday's portion of the Shanghai meeting schedule.
08:30 – 09:00	Transportation to next meeting

09:00 – 10:00	Meeting with Mr. Chen Tong, Member of Standing Committee and Chief of United Front Work Department of CPC Shanghai Municipal Committee.
10:00 – 10:30	Transportation to next meeting
10:30 – 11:30	Visit and tour of Shanghai Jewish Refugee Museum to learn about Chinese support for refugees during historical conflicts.
11:30 – 12:00	Transportation to next meeting
12:00 – 13:30	Lunch with local Shanghai foreign affairs office officials.
13:30 – 15:00	Break and transportation to next meeting
15:00 – 17:00	Seminar with Dr. Chen Dongxiao, President of the Shanghai Institutes for International Studies (SIIS) and scholars from SIIS and Fudan University on U.S.-China cooperation and regional hotspot issues and U.S.-China bilateral relations.
17:00 – 18:00	Break and transportation to next meeting
18:00 – 20:00	Dinner and briefing Ms. Ma Yinghui, Deputy Director General, Foreign Affairs Office of Shanghai Municipal People’s Government on economic and social development of Shanghai, and U.S.-China cooperation at the local level.
October 11, Wednesday	
06:30 – 07:30	Breakfast and discussion with AFPC staff on Wednesday’s portion of the Beijing meeting schedule and strategy session for questions to ask Beijing officials.
07:30 – 07:45	Check out of hotel
07:45– 09:00	Travel to the train station and meeting on bus by AFPC/IDCPC officials on CPC’s relation with foreign political parties and U.S.-China political party exchanges.
09:00 – 13:30	Travel to Beijing by high-speed train G8
13:30 – 14:20	Break and transportation to next meeting
14:20 – 16:20	Meeting with Dr. Bi Jiyao, Vice President of the Academy of Macroeconomic Research (AMR) within the National Development and Reform Commission on China’s reform, and

	other scholars for an exchange on China's recent economic development, and Belt and Road Initiative.
16:20 – 18:00	Break and transportation to next meeting
18:00 – 20:00	Dinner meeting with U.S. Embassy officials from the political, economic, and defense sections for a country team briefing and to discuss preliminary findings from delegation meetings and on the Embassy's perceptions of China.
October 12, Thursday	
07:30 – 08:30	Breakfast and discussion with AFPC staff on Thursday's portion of the Beijing meeting schedule and meeting preparation.
08:30 – 09:00	Transportation to next meeting
09:00 – 10:30	Meeting with Mr. Guo Yezhou, Vice Minister, IDCPC on U.S.-China bilateral relations.
10:30 – 11:30	Meeting with officials from Bureau of North American, Oceanian and Nordic Affairs, IDCPC on U.S. party politics and perception of China in the U.S.
11:30 – 13:30	Lunch meeting with Mr. Wang Yinchu, Deputy Director-General of North American, Oceanian and Nordic Affairs, IDCPC, on the American perspective on China and U.S. foreign policy.
13:30 – 14:30	Break and transportation to next meeting
14:30 – 15:30	Meeting with Mr. Zhang Fan, Deputy Director-General of the North American and Oceanian Affairs, Ministry of Commerce (MOFCOM) on U.S.-China economic and trade relations.
15:30 – 16:00	Transportation to next meeting
16:00 – 17:45	Meeting with Mr. Lan Weihong, Deputy Secretary-General of National Narcotics Control Commission and Deputy Director-General of Narcotics Control bureau and other officials from the Ministry of Public Security on U.S.-China cooperation in drug control.
October 13, Friday	
07:00 – 08:00	Breakfast and discussion with AFPC staff on Friday's portion of

	the Beijing meeting schedule and meeting preparation.
08:00 – 09:00	Break and transportation to next meeting
09:00 – 10:00	Meeting with Mr. Jiang Chenghua, Member, Foreign Affairs Committee, National People's Congress on U.S.-China bilateral relations and exchanges between the parliaments.
10:00 – 10:30	Transportation to next meeting
10:30 – 12:00	Meeting with Mr. Qiu Wenxing, Deputy Director-General, Department of North American and Oceanian Affairs, Ministry of Foreign Affairs on U.S.-China bilateral relations and China's views on U.S.
12:00 – 12:30	Transportation to next meeting
12:30 – 13:30	Lunch meeting with Wang Huiyao, Founder and President of the Center for China Globalization (CCG) and Mabel Miao, Secretary-General of CCG, to understand how think tanks working on Chinese global engagement liaison with the Chinese government and international scholars.
13:30 – 14:45	Transportation to next meeting
14:45 – 16:45	Meeting with Major General Tang Yongsheng, Major General Meng Xiangqing, National Defense University and other experts from the National Defense University on U.S.-China military relations.
16:45 – 19:00	Break and transportation to next meeting
19:00 – 21:00	Dinner and discussion with members of the Bureau for North American and Nordic Affairs, IDCPC and AFPC staff on the findings from the visit and opportunities for future activities and cooperation.
October 14, Saturday	
Delegation departs for the U.S.	
0:10	AFPC delegation departs on Turkish Airline TK 89 to IST
05:25	Arrives in IST
08:15 – 12:10	Travels on Turkish Airline TK 187 from IST to IAD